

**PERSONAL**

Mr Mahmoud Elmarzouky  
PTHP L - BAL - ACCFM  
Accounting & Financial Management  
Richmond Building

25 September 2019

Dear Mahmoud

**RECOGNITION AWARD**

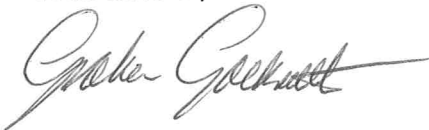
I am delighted to inform you that Zoe Dann has approved a Recognition Award of £500 to be paid to you.

This award is in recognition of you stepping in at short notice to cover Corporate Governance and Business Valuation due to staff illness, which you did with great success, as evidenced by the unit feedback satisfaction measure of 5.6. You deservedly won the Adjunct Award for BaL 2019 Student Experience Excellence awards.

The award will be paid to you in your next salary payment.

Please accept my congratulations and thanks.

Yours sincerely



**Graham Galbraith**  
Vice-Chancellor